

## Mission Statement

*Formed as a people of God  
Called as a community of faith,  
Guided by St. Therese  
Committed to caring for God's whole family.*

## St. Therese Parish Information Website: [www.st-therese.ws](http://www.st-therese.ws)

|  |                  |          |  |
|--|------------------|----------|--|
| Pastor                                       | Fr. Kevin O'Dell | 421-8553 |  |
| Office Administrator                         | Sheila Haffeman  | 338-2433 | <a href="mailto:officeadministrator@st-therese.ws">officeadministrator@st-therese.ws</a> |
| Finance Manager                              | Wendy Swedean    | 338-2433 | <a href="mailto:finance@st-therese.ws">finance@st-therese.ws</a>                         |
| RCIA Director                                | Doug Debelak     | 338-2433 | <a href="mailto:ddebalak@aol.com">ddebalak@aol.com</a>                                   |
| Religious Education K-12<br>& Youth Director | Allie Yaw        | 338-2433 | <a href="mailto:REdDirector@st-therese.ws">REdDirector@st-therese.ws</a>                 |
| Music Coordinator                            | Lisa Roers       | 338-2433 | <a href="mailto:slor@sio.midco.net">slor@sio.midco.net</a>                               |
| Maintenance                                  | Jim Mergen       | 338-2433 |  |
| St. Lambert School                           | Colleen Davis    | 338-7042 | <a href="mailto:cdavis@sfcss.org">cdavis@sfcss.org</a>                                   |
| SF Catholic Schools                          |                  |          | <a href="http://www.sfcss.org">www.sfcss.org</a>   |
| Bulletin Submissions                         |                  |          | <a href="mailto:bulletin@st-therese.ws">bulletin@st-therese.ws</a>                       |

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# Leadership Teams

## Pastoral Council

The Pastoral Council of St. Therese Parish promotes active involvement of parishioners in the parish and serves as an essential resource of ideas, experience, and leadership. The Pastoral Council strives to develop a strong organizational structure in which all parishioners are joined together in one mind and one heart. The Council identifies the needs of the parish community, invites parishioners to contribute time, talent, and treasure; and in addition, initiates appropriate programs and project to meet the needs of the parish.

## Finance Council

The Finance Council assists *the pastor as a consultative body* in the planning, providing for, and supervising the financial affairs and physical properties of the parish.

### ○ Pastoral Council

Contact: Fr. Kevin O'Dell

Phone: 338-2433

Time Commitment: 1½ hours (4<sup>th</sup> Tuesday of each month); plus periodic assignments

Current Members: Barbara Lockwood, Jeff Steinberger, AJ & Brittany Waldner, Kim Soldatke, Deb Lebahn, Doug Debelak

This is a primary consultative body of St. Therese Parish. Its purpose is to promote greater involvement of parishioners in parish life and support the pastor and pastoral team in their efforts to fulfill the mission of the parish. You may periodically be asked to serve on a sub-committee. Prospective members will be contacted by the Pastoral Council. Member(s) will be selected for a 3 year term.

### ○ Finance Council

Contact: Fr. Kevin O'Dell

Phone: 338-2433

Time Commitment: 1½ hours (3<sup>rd</sup> Tuesday of each month); plus periodic assignments

Current Members: Susan Drew, Jay Anders, Tim Hagan, Dave Geiver, Merry Anderson

Responsibilities for this committee include approving and maintaining the budget, handling church expenditures, and occasionally working with capital campaign fund drives. A basic understanding of income statement, balance sheet, cash flow, and budget reports is required. You may periodically be asked to serve on a sub-committee. Prospective members will be contacted by the Pastor. Member(s) will be selected for a 3 year term.

# Liturgy

**Mission Statement:** The Liturgy Committee, led by the Holy Spirit and in accordance with church doctrine, will assist the pastor to present the liturgy in a holy and reverent way and inspire parishioners to understand and cherish liturgical celebration.

**Vision Statement:** Build a worshipping community that is able to bear witness to their faith.

## ○ **Liturgy Standing Committee**

Contact: Fr. Kevin O'Dell

Phone: 338-2433

Time Commitment: 1½ hours (4<sup>th</sup> Thursday of the month); plus periodic assignments

At large committee members along with standing members (Pastor, Music Director and Parish Minister) will work together to develop common themes and goals to guide each Liturgy sub-committee (Environment, Music and Liturgical Ministries). A designated member of the Liturgy Committee will report and be a non-voting member of the Pastoral Council. The Liturgy Committee will determine a scheduled meeting time for the coming year at their fall meeting.

## ○ **Liturgical Environment Committee**

Contact: Becky Basche

Phone: 332-4886

Email: [bbasche@sfcss.org](mailto:bbasche@sfcss.org)

Time Commitment: 1½ hours per meeting; 2 hours per liturgical decorating

The committee plans liturgical themes and décor to enhance the celebrations of the parish. This committee is responsible for decorating the worship space and gathering space. Committee meets 6-8 times per year and decorates 6 times a year.

## **Liturgical Ministries**

### ○ **Altar Server**

Contact: Fr. Kevin O'Dell

Phone: 338-2433

Time Commitment: One Mass per month. If desired, additional scheduling can be requested.

This ministry is open to all students (boys and girls) who have completed the third grade. The student must attend a training session and will then be scheduled to serve at Mass. The student must be able to arrive at least 20 minutes prior to Mass.

### ○ **Eucharistic Minister**

Contact: Fr. Kevin O'Dell

Phone: 338-2433

Time Commitment: One Mass per month. If desired, additional scheduling can be requested.

Volunteer ministers assist the priest in distributing the Holy Eucharist at regular and special Masses. Volunteers must be confirmed to be Eucharistic Ministers. After instruction, volunteers are commissioned for this special ministry.

### ○ **Gift Bearer**

Contact: Fr. Kevin O'Dell

Phone: 338-2433

Time Commitment: Minimum of one Mass per quarter, maximum of one Mass per month

Present the Mass celebrant with the gifts of bread, wine, prayer basket, and offertory gifts at the Preparation of Gifts. This is a wonderful ministry for both singles and families.

### ○ **Greeter**

Contact: Fr. Kevin O'Dell

Phone: 338-2433

Time Commitment: 20 minutes. Minimum of one Mass per quarter, maximum of one Mass per month

Welcome all who enter the house of God in such a way that they feel a part of our faith community. Greeters must be able to arrive at least 20 minutes prior to Mass.

### ○ **Lector**

Contact: Fr. Kevin O'Dell

Phone: 338-2433

Time Commitment: Minimum of one Mass per quarter, maximum of one Mass per month

Ministers of the Word are those whose faith, spiritual knowledge, and command of good communication skills assist them in proclaiming the Good News. The Lector is the community's storyteller and has the task of encouraging the community to listen to what is being told. Through practice and prayer, a person becomes an effective proclaimer of the Scriptures. High school students are encouraged to be Lectors. Lectors must attend a training session.

○ **Sacristan (Mass Set Up)**

Contact: Fr. Kevin O'Dell Phone: 338-2433

Time Commitment: Approximately 20 minutes after Mass.

Volunteers (high school or adult) help the Priest at weekend Mass by assisting in setting up for Mass. At the end of Mass volunteers help with preparation for the next Mass or put things away after the last Mass. Sacristans must attend a training session. A checklist will be provided that outlines responsibilities. A Sacristans Scheduling Calendar is provided and volunteers schedule themselves.

○ **Usher**

Contact: Fr. Kevin O'Dell Phone: 338-2433

Time Commitment: One Mass per Month; Approximately 1 hour and 40 minutes.

Welcome all who enter the house of God in such a way that they feel a part of our faith community. Assist the people with seating prior to the Mass, if needed; collect the offertory gifts and at the Preparation of Gifts present the Priest with the gifts of bread, wine, prayer basket, and our offertory gifts (if the scheduled Gift Bearers are not present). At Communion time, facilitate people in procession to receive the Sacrament. Must be able to arrive at least 20 minutes prior to Mass and remain approximately 20 minutes after Mass. Generally scheduled once every 4 – 6 weeks. Volunteers must be confirmed to be Ushers.

○ **Jr. Usher**

Contact: Fr. Kevin O'Dell Phone: 338-2433

Time Commitment: One Mass per Month; Approximately 1 hour and 40 minutes

Students that have not yet been confirmed are invited to assist their parents with ushering responsibilities. This includes responsibilities such as distributing books and bulletins.

## **Music Ministries**

### ○ **Adult Choir**

Contact: Theresa Stehly                      Phone: 321-1363    Email:  
Time Commitment: October thru May. Practice on most Thursday's from 7:00-8:15pm

Join the adults of the parish in leading the music liturgy through the use of traditional and contemporary choral (SATB) singing. The choir sings several times a month at various Mass times during the school year.

### ○ **Cantor**

Contact: Lisa Roers                      Phone: 376-6056    Email: [slor@sio.midco.net](mailto:slor@sio.midco.net)  
Time Commitment: One Mass per month. If desired, additional scheduling can be requested.

Help lead the congregation in song. The ability to read music is required. This position also requires an informal audition and practice time with the pianist and/or music groups.

### ○ **Instrumentalist**

Contact: Lisa Roers                      Phone: 376-6056    Email: [slor@sio.midco.net](mailto:slor@sio.midco.net)  
Time Commitment: One Mass per month. If desired, additional scheduling can be requested.

Volunteers assist with providing descants, accompaniments and harmony to the music liturgies. All instruments are needed and welcomed – guitars, percussion, woodwinds, brass and strings. The ability to read music is required. This position also requires an informal audition and/or music groups.

### ○ **Children's Christmas Program/Choir Facilitator(s)**

Contact: Lisa Roers                      Phone: 376-6056    Email: [slor@sio.midco.net](mailto:slor@sio.midco.net)  
Time Commitment: Two Evening practices the week of Christmas and prior to the 5 PM Christmas Eve Mass.

Volunteers are needed to assist with supervision of children, help children with their costumes, and helping the children with their cues for the Nativity play before Mass.

# Faith Formation

**Mission Statement:** *Guided by the Holy Spirit, the St. Therese Faith Formation Committee strives to develop and support opportunities for spiritual formation and learning from birth through all stages of life.*

**Vision Statement:** *The believer has received faith from others and should hand it on to others. (CCC:166)*

The Faith Formation Committee is comprised of up to 14 members. Standing members include Director of Religious Education, a representative of SF Catholic Schools, and the Principal of St. Lambert School/designee plus a diverse group of St. Therese Parishioners.

## ○ **Faith Formation Committee**

Contact: Ron Seaman                      Phone: 334-9409      Email: [ronseaman@sio.midco.net](mailto:ronseaman@sio.midco.net)  
Time commitment: 1½ hours per meeting (2nd Tuesday of the month), assist with adult and vocations events where needed.

At large committee members comprised of parishioners, representing all educational needs, along with standing members (Pastor & Director of Religious Education K-12) will work together to develop common themes and goals to guide each Faith Formation sub-committee (Adult Ministries, Children and Youth Ministries Vocation Ministries). A designated member of the Faith Formation Committee will report and be a non-voting member of the Pastoral Council.

## **Religious Education - Adult**

### ○ **A Faith-Sharing Group of Men**

Contact: Ron Seaman                      Phone: 334-9409      Email: [ronseaman@sio.midco.net](mailto:ronseaman@sio.midco.net)  
Time commitment: Meetings to be determined by each group

Praying and sharing your faith life by using Scripture, the Catechism of the Catholic Church, or other readings to deepen their faith life.

\*No current active group, but if interested please call.

### ○ **A Faith-Sharing Group of Women**

Contact: Louise Johnson                      Phone: 335-7257      Email: [cxjohn@sio.midco.net](mailto:cxjohn@sio.midco.net)  
Time commitment: Meetings to be determined by each group

Praying and sharing your faith life by using Scripture, the Catechism of the Catholic Church, or other readings to deepen their faith life.

\*4-5 current established groups, but if interested please call.

○ **Adult Education Classes**

Contact: Doug Debelak Phone: 271-0144 Email: [ddebelak@aol.com](mailto:ddebelak@aol.com)  
Time commitment: Course length will be determined based on subject matter

Classes will be offered during the year on a variety of topics to help parishioners better understand the Faith and deepen their relationship with God. Each class session will be offered multiple times during the week. There will be at least one class in the fall and one in the winter/spring. Classes will typically last 1 ½ hours each week. Small group discussion facilitators will be needed.

○ **RCIA (Rite of Christian Initiation for Adults)**

Contact: Fr. Kevin O'Dell Phone: 338-2433 Email: NONE  
Contact: Doug Debelak Phone: 271-0144 Email: [ddebelak@aol.com](mailto:ddebelak@aol.com)  
Time Commitment: Classes begin each fall and are scheduled 20-22 weeks. Classes are offered between Sunday morning Masses from 9:45am-10:45am.

Classes for those interested in learning more about the Catholic faith and also for those interested in becoming a Catholic.

○ **St. Lambert School (Pre-K to 6<sup>th</sup> Grade) Volunteer\*\***

Contact: Renae Lacasse Phone: 332-6693 Email: [rlacasse@sfcss.org](mailto:rlacasse@sfcss.org)  
Time Commitment: 1 – 3 hours (varies based on area of interest)

Volunteers are needed to assist in classrooms in a variety of ways. They may tutor or read with students, assist teachers, or work on special projects. Office helpers are needed to complete a variety of office projects. Lunchroom volunteers and school nurses are also need. All volunteers are required to complete Safe Environment training.

○ **Vocations Committee**

Contact: Debbie Witte Phone: 376-4952 Email: [daywitte@yahoo.com](mailto:daywitte@yahoo.com)  
Time commitment: Varies based on planned activities.

Vocation committee members work closely with the Faith Formation Committee to develop and support opportunities to learn about and live the call to a holy life, either as a single person, married couple, ordained ministry or vowed religious life. The committee will help to organize and work at events such as the ordination anniversary of the Parish Priest(s)/Deacon(s), promote and pray for those in the parish community who are discerning religious life. At least one person on the committee will attend the monthly Faith Formation Committee meeting to report on vocations activities. Meetings are on as needed basis.

**\*\* Safe Environment Training required**



# Faith Formation

## **Children's and Youth Ministries**

### ○ **Children's Liturgy of the Word Teacher**

Contact: Allie Yaw, RE K-5      Phone: 338-2433      Email: [REdDirector@st-therese.ws](mailto:REdDirector@st-therese.ws)  
Time Commitment: Approximately ½ hour once a month

Volunteer teachers instruct and mentor preschool children ages 3-5. Children's Liturgy of the Word is held during the 8:30 am Mass for approximately 20 minutes during the readings and homily. Teachers are provided with training and lesson plans that guide children through the scripture readings at their own level. Our program includes activity sheets and weekly bulletin for the children. Our goal is to schedule teachers no more than once a month for this ministry, so they can participate in the Liturgy of the Word at Mass most weekends.

### ○ **Children's Liturgy of the Word Helper**

Contact: Allie Yaw, RE K-5      Phone: 338-2433      Email: [REdDirector@st-therese.ws](mailto:REdDirector@st-therese.ws)  
Time Commitment: Approximately one ½ hour once a month

Volunteer helpers assist the Children's Liturgy of the Word teacher in a variety of ways including helping the children complete an activity and checking on the progress of Mass in the Church so that the children return to Mass on time. Helpers assist during the 8:30 am Mass time and are scheduled approximately once a month so that they can participate in the Liturgy of the Word at Mass most weekends.

### ○ **Religious Education Hall Monitor (Gr. K-5)**

Contact: Allie Yaw, RE K-5      Phone: 338-2433      Email: [REdDirector@st-therese.ws](mailto:REdDirector@st-therese.ws)  
Time Commitment: 1 hour 15 minutes a week (during K-5 RE classes Wednesdays 6:30 pm)

Volunteers help to ensure that our Children's programs have a safe environment for our students. Volunteers are present in areas around our building to greet and assist children, teachers or parents during our Wednesday evening Religious Education program.

### ○ **Religious Education Teacher/Co-Teacher – Religious Education K-5**

Contact: Allie Yaw, RE K-5      Phone: 338-2433      Email: [REdDirector@st-therese.ws](mailto:REdDirector@st-therese.ws)  
Time Commitment: 1 hour 15 minutes a week + lesson preparation time (approximately 1 hour additional)

Volunteers should be enthusiastic about our beautiful Catholic faith and love working with young people! Teachers instruct and mentor students in a weekly class limited to 12-15 students. Curriculum, lesson plans, and a variety of resources are supplied. Team teaching is strongly encouraged. Orientation and on-going training are provided

as well. All parishioners are called to be part of this effort to shape the faith of the young people of our parish, and to make a difference for the future. Teachers must be an adult; co-teachers can be high school student through adult.

○ **Religious Education Substitute Teacher – Religious Education K-5**

Contact: Allie Yaw, RE K-5 Phone: 338-2433 Email: [REdDirector@st-therese.ws](mailto:REdDirector@st-therese.ws)

Time Commitment: Varies based on need – 1 hour 15 minutes per class (approximately 6-8 times during the school year) Lesson material will already be provided and prepped for you.

Volunteers fill in when the regular teacher cannot be there. A substitute may be needed on short notice. Lesson plans are provided through the Religious Ed office. Come join in on this beautiful opportunity to build up the Body of Christ.

○ **Religious Education Office Helper – Religious Education K-12**

Contact: Allie Yaw, RE K-12 Phone: 338-2433 Email: [REdDirector@st-therese.ws](mailto:REdDirector@st-therese.ws)

Time Commitment: 1½ hours a week - Wednesday RE class time or other, if desired.

Volunteers help in a variety of ways. They may help with data entry, cut out craft items, make copies, or put up a bulletin board. Volunteers may choose to assist during Religious Ed class times or at various times throughout the week as it fits into their schedule.

○ **Vacation Bible School – VBS Crew Leader (August)**

Contact: Allie Yaw, RE K-5 Phone: 338-2433 Email: [REdDirector@st-therese.ws](mailto:REdDirector@st-therese.ws)

Time Commitment: VBS Staff training (1½ hours) + 4 evenings of Vacation Bible School (approx. 3 hours each night - 5:30 pm - 9:00 pm)

Volunteers to help with Vacation Bible School should be ready for a fun and exciting 4-night adventure with the PreK thru 4th grade children of our parish! VBS Crew Leaders build friendships with a small group of children (5-6 kiddos/crew) as they help them navigate through the various VBS Stations each evening: Music, Games, Imagination Station, Snacks and Bible Adventure. Training is provided before the big week!

○ **Vacation Bible School – VBS Helper (August)**

Contact: Allie Yaw, RE K-5 Phone: 338-2433 Email: [REdDirector@st-therese.ws](mailto:REdDirector@st-therese.ws)

Time Commitment: VBS Staff training (1½ hours) + 4 evenings of Vacation Bible School (approx. 3 hours each night - 5:30 pm - 9:00 pm)

Volunteers to help with Vacation Bible School should be ready for a fun and exciting 4-night adventure with the PreK thru 4th grade children of our parish! VBS Helpers can choose to assist in many different ways throughout the week of Vacation Bible School. Helpers are needed at each of the VBS Stations: Music, Games, Imagination Station, Snacks and Bible Adventure, as well as at our Registration Table. Crew Leaders may also be in need of assistance during VBS Week. Training is provided before the big week!

○ **Vacation Bible School – Station Leader (January - August)**

Contact: Allie Yaw, RE K-5 Phone: 338-2433 Email: [REdDirector@st-therese.ws](mailto:REdDirector@st-therese.ws)  
Time Commitment: VBS Staff training (1½ hours) + Prep time for each evening of VBS + time leading Stations during VBS (approx. 3 hours each night - 5:30 pm - 9:00 pm)

Volunteers to help with Vacation Bible School should be ready for a fun and exciting 4-night adventure with the PreK thru 4th grade children of our parish! VBS Station Leaders help form the backbone of our VBS Week. They prepare for the hands-on lessons at their respective station: Music, Games, Imagination Station, Snacks or Bible Adventure. Lesson plans and supply lists are provided upon sign-up, and training is provided before the big week! Stations Leaders will also have helpers at their stations throughout the week.

**Youth Ministries – Adult Opportunities**

○ **Chaperone for Youth Activities**

Contact: Allie Yaw, Youth Director Phone: 338-2433 Email: [REdDirector@st-therese.ws](mailto:REdDirector@st-therese.ws)  
Time Commitment: 2½ hours up to a full day (varies based on type of event)

Volunteers will accompany the youth groups on trips and during youth gatherings when an adult is required. Join in on this beautiful opportunity to form our youth into disciples (followers) of Jesus Christ!

**Youth Ministries – Youth Opportunities**

○ **Living Stations (Grades 6 – 12) April 7, 2017**

Contact: Allie Yaw, Youth Director Phone: 338-2433 Email: [REdDirector@st-therese.ws](mailto:REdDirector@st-therese.ws)  
Time Commitment: 1½ hours per rehearsal

This group of middle school through high school youth will practice and perform the Living Stations for Lent.

**\*\* Safe Environment Training required any time you work with Youth**

# Social / Outreach / Fellowship

**Mission Statement:** *Guided by the Holy Spirit, we are dedicated to follow the example of St. Therese of Lisieux to create an environment to welcome all to actively participate in the Social Ministry needs of our Parish.*

**Vision Statement:** *Following Christ's example, we will serve our Parish and extended community so all will be nourished.*

## ○ **Social / Outreach / Fellowship Committee (SOFC)**

Contact: Shelly Goetz                      Phone: 338-4405      Email: [rsgoetz@sio.midco.net](mailto:rsgoetz@sio.midco.net)  
Time Commitment: 1½ hour monthly meeting (1st Wednesday of most months 6:30–8:00pm) plus assisting with activities and events

At large committee members along with standing members (Pastor and Parish Minister) will work together to develop common themes and goals to guide each Social / Outreach / Fellowship sub-committee (Faith in Action Ministries, Fellowship Ministries and Parish Service Ministries). A designated member of the SOFC will report and be a non-voting member of the Pastoral Council.

## **Faith In Action Ministries**

### ○ **Elizabeth Ministry**

Contact: Shelly Leither                      Phone: 336-8389      Email: [leitherascj@yahoo.com](mailto:leitherascj@yahoo.com)  
Time Commitment: Flexible

Elizabeth Ministry is an international organization to support women and their families during the joys, trials and sorrows of the childbearing years. We offer peer support, spiritual nourishment, educational and inspirational resources.

### ○ **Eucharistic Minister Outreach\*\***

Time Commitment: 60 – 90 Minutes (sign yourself up when available) approximately one Sunday every 5 weeks

Contact: Sharon Raph                      Phone: 338-8117      Email: [sharonraph@sio.midco.net](mailto:sharonraph@sio.midco.net)

- **Homebound:** Eucharistic Ministers distribute the Holy Eucharist after the 8:30 Mass to parishioners who are homebound, in an assisted living or nursing home. Training will be provided.

Contact: Sheila Haffeman, Office Adm Phone 338-2433      Email: [officeadministrator@st-therese.ws](mailto:officeadministrator@st-therese.ws)

- **Hospital:** Eucharistic Ministers may also distribute the Holy Eucharist at either Avera McKennan Hospital or Sanford Hospital. Training will be provided.

○ **Helping Hands**

Contact: Donna Puthoff Phone: 371-1254 Email: [cptfireput@sio.midco.net](mailto:cptfireput@sio.midco.net)  
Time Commitment: As needed

Volunteers cook and deliver a meal to parishioners who have experienced a situation where they are unable to prepare meals for themselves.

○ **Prayer Shawl Ministry**

Contact: Karen Mavity Phone: 371-3702 Email: [gmakmav@sio.midco.net](mailto:gmakmav@sio.midco.net)  
Time Commitment: Attend when you wish - Meet Tuesday's year round from 1 PM to 3 PM in the conference room at St. Therese.

Join us to knit or crochet with prayer and fellowship, we welcome all newcomers. Just bring your hook or needles and a basic knowledge of crocheting/knitting as we have easy patterns as guidelines. We have a good stock of yarns to choose from and use, but you are welcome to bring your own too. Baby blankets are given to babies being baptized at St. Therese and prayer shawls are available to those suffering in body, mind or spirit. It is our hope that each shawl/blanket will bring God's love, peace and healing to those in need.

○ **Prayer Warriors (Prayer Chain)**

Contact: Sheila Haffeman, Office Adm Phone: 338-2433 Email: [officeadministrator@st-therese.ws](mailto:officeadministrator@st-therese.ws)  
Time Commitment: Varies

Support your fellow parishioners in their time of need for special prayers. As parishioners have prayer requests volunteers will be contacted by phone or email to pray for the request received.

○ **Respect Life Ministry**

Contact: Cathy Anderson Phone: 338-7053 Email: [cander451@msn.com](mailto:cander451@msn.com)  
Time Commitment: Meets quarterly

Volunteers promote "respect for all aspects of life" from conception to natural death through prayer, education, activities and outreach. Come to help protect God's foremost gift of Life.

○ **Social Ministry**

Contact: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Time Commitment: 1½ hours monthly (2<sup>nd</sup> Tuesday of the month-no meetings Jan/June/July) plus periodic events.

The Social Concerns Committee strives to identify and address the needs of people in the parish and the community at large. The group supports and/or develops programs of outreach and service. In the past, this committee has coordinated our involvement with The Banquet, The Alternative Gift Market, Food Pantry, Summer Shower, Backpack

Program, St. Francis House meals, Adoration Sisters, Religious Education Giving Tree, and Christmas Bags for Inmates.

○ **Visitation \*\***

Contact: Sheila Haffeman, Office Adm Phone: 338-2433 Email: [officeadministrator@st-therese.ws](mailto:officeadministrator@st-therese.ws)  
Time Commitment: 1 hour per month

- **Home:** Volunteers visit people from our parish that are homebound and serve as an important link between those parishioners and St. Therese Parish.
- **Hospital:** Volunteers visit members of our parish family at Sioux Falls hospitals to let them know they are held in prayer and support. Special needs or concerns are communicated to the priest and/or pastoral minister. Time commitment can be flexible. Training will be provided.
- **Assisted Living Homes:** Once a month volunteers visit a parishioner(s) from our parish that are at Meadows on Sycamore Assisted Living Center or Edgewood Vista Senior Housing.

**\*\* Safe Environment Training required**

**Fellowship Ministries**

○ **Parish Activity Leaders (PAL's)**

Contact: Brittany Waldner Phone: 254-7479 Email: [brittany\\_waldner@hotmail.com](mailto:brittany_waldner@hotmail.com)  
Time Commitment: 1½ hour (4<sup>th</sup> Wednesday of the month at 6:30 pm); plus event planning

Individuals/couples plan and organize social events. PAL's provide leadership by inviting parishioners into parish life by encouraging parishioners to attend an event and/or volunteer to assist with an event. Some of the events include Welcome Brunches/Dinners, Turkey Bingo and Mardi Gras.

○ **Parish Activity Helper**

Contact: Brittany Waldner Phone: 254-7479 Email: [brittany\\_waldner@hotmail.com](mailto:brittany_waldner@hotmail.com)  
Time Commitment: Shifts can be from 2 to 4 hours. Flexible.

Individuals/couples assist the Parish Activity Leaders (PAL's) in hosting an activity/event. Individuals/couples can also be Event Planners for an activity/event such as Summer Golf, and Guess Who's Coming to Dinner.

○ **Bake/Cook/Donate Items**

Contact: Sheila Haffeman, Office Adm Phone: 338-2433 Email: [officeadministrator@st-therese.ws](mailto:officeadministrator@st-therese.ws)  
Time Commitment: Flexible – volunteer as you are available

Parishioners bake, cook or donate food items for our various Parish functions.

○ **Serving Funeral Luncheons**

Contact: Corinne Barnes Phone: 360-0710 Email: [carrollbarnes@sio.midco.net](mailto:carrollbarnes@sio.midco.net)  
Contact: Betty Baun Phone: 376-6889  
Contact: Dianne Peterka Phone: 338-1552 Email: [dlpeterk@gmail.com](mailto:dlpeterk@gmail.com)  
Time Commitment: Flexible shifts are available

Volunteers are needed for assistance with serving the luncheon, setting tables, making coffee and sandwiches, preparing dessert plates, washing dishes, and cleaning the kitchen and gathering space.

○ **Serving Dinners**

Contact: Sheila Haffeman, Office Adm Phone: 338-2433 Email: [officeadministrator@st-therese.ws](mailto:officeadministrator@st-therese.ws)  
Time Commitment: Flexible shifts are available

Volunteers are needed for assistance with Wednesday Night Meals, Welcome Dinners, and other parish functions. Duties include setting tables, serving, making coffee, preparing dessert plates, washing dishes and clean up.

**Parish Service Ministries**

○ **Parish Office Volunteers**

Contact: Sheila Haffeman, Office Adm Phone: 338-2433 Email: [officeadministrator@st-therese.ws](mailto:officeadministrator@st-therese.ws)  
Time Commitment: Flexible – when available

Volunteers help with special projects in the church office when there is a need. The projects could include collating and preparing mailings, answering phones, making copies, helping at sign up tables at weekend Masses.

○ **Phone Caller**

Contact: Sheila Haffeman, Office Adm Phone: 338-2433 Email: [officeadministrator@st-therese.ws](mailto:officeadministrator@st-therese.ws)  
Time Commitment: Flexible – when available

Volunteers are needed to periodically make phone calls to parishioners to extend an invitation or give information. This ministry can be done from home.

○ **SFCS Certificates**

Contact: Sheila Haffeman, Office Adm Phone: 338-2433 Email: [officeadministrator@st-therese.ws](mailto:officeadministrator@st-therese.ws)  
Time Commitment: 15 minute commitment once a month

Volunteers sell Sioux Falls Catholic School Certificates after Masses on the weekends.

○ **Table Set Up / Take Down**

Contact: Sheila Haffeman, Office Adm Phone: 338-2433 Email: [officeadministrator@st-therese.ws](mailto:officeadministrator@st-therese.ws)  
Time Commitment: Flexible – when available

Volunteers are contacted when there is a need to either set up tables or take down tables for a parish activity/event.

# Fellowship & Fundraising Event

## ○ **Fall Event Planning Committee**

Contact: Barbara & John Lockwood Phone: 582-2401 Email: [lockwooj@alliancecom.net](mailto:lockwooj@alliancecom.net)

Time Commitment: 1 hour monthly meeting plus coordination time

Participate in monthly meetings by email/attendance April-October to plan the event. Choose to help coordinate in one of the following capacities: Event Chair/Co-Chair, Promotions, Event Booklet, Sponsorships, Farmers Market, Penny Raffle, Dollar Raffle, Admission Tickets, Silent Auction, Children's Games, Food Booths, Set Up/Clean Up, Mass on The Grass.

## ○ **Fall Event Helper**

Contact: Barbara & John Lockwood Phone: 582-2401 Email: [lockwooj@alliancecom.net](mailto:lockwooj@alliancecom.net)

Time Commitment: Shifts can be from 2 to 4 hours. Flexible

Help on the day before, the day of, and/or the day after with set up, monitoring and clean up needs for the Fall Event, or help with Ticket Sales or Children's Games during the event.

## ○ **Farmer's Market Helper**

Contact: Barbara & John Lockwood Phone: 582-2401 Email: [lockwooj@alliancecom.net](mailto:lockwooj@alliancecom.net)

Time Commitment: 20 minutes after weekend Masses

Help with sales after weekend Masses when market is in operation August-October. Organize donated produce & collect monies.

## ○ **Parish Directory Project**

Contact: Sharon Raph Phone: 338-8117 Email: [sharonraph@sio.midco.net](mailto:sharonraph@sio.midco.net)

Help with Parish Directory June-October 2017



# Buildings & Grounds

**Mission Statement:** *The Building and Grounds Committee assists the pastor with the responsibility for the physical upkeep of the church, rectory and the grounds that go with each.*

- **Building & Grounds Committee**

Contact: John Faundeen      Phone: 759-4558      Email: [faundeen@gmail.com](mailto:faundeen@gmail.com)  
Time Commitment: Monthly meeting (2<sup>nd</sup> Tuesday of most months 6:30–7:30pm)

Check back. Update in progress.

- **Yard & Garden**

Contact: Tom & Carol Anderson      Phone: 430-9049      Email: [tom\\_carroll1117@yahoo.com](mailto:tom_carroll1117@yahoo.com)  
Time Commitment: Flexible

Join other parishioners once a month from May through October to help keep the Church property looking top notch. Some of the items that need regular attention are picking up trash around the building, in the hedges around the parking lot and in the gutter pan around the parking lots, around the signs, etc. Also, weeds should be pulled from the various planting areas, from the cracks in the parking lot and sidewalks, the islands in the parking lot, etc. The gutter pans around the parking lot perimeters can be swept and kept free of grass clippings and the rocks in the islands need to be picked from the lot and put back in the islands.

# Organizational Ministries

- **Knights of Columbus**

Contact: Curt Blasy      Phone: 610-7258      Email: [blasycar@mac.com](mailto:blasycar@mac.com)  
Time Commitment: Monthly meeting (3<sup>rd</sup> Wednesday of the month 7:00–8:30pm)

This Catholic men's group meets monthly to promote family life and to do service projects to help meet various needs in our community.